

GENERAL REMARKS

Contact information. My office is Surge 221, and it is around the corner from the Department's administrative front desk (Surge 202). My standard office hours will be posted during the first week of the course, with availability at other times by appointment. My office telephone number is 951-827-6459 (as usual, suppress the area code from inside the 951 region, and also replace the 827 by a 2 if calling from an extension at UCR); unfortunately, the voice mail is either nonfunctioning or unreliable, so if it is necessary to leave a message by telephone please do so through the main Department number, which is 951-827-3113. One highly recommended option for reaching me is electronic mail; my full address is `schultz@math.ucr.edu` or `reinhard.schultz@ucr.edu` or else simply `schultz` if you happen to have an account on the departmental network and are logged into one of the Department's computers. Use of electronic mail is often easier than trying to play telephone tag. **IMPORTANT:** The default filters for electronic mail on the Department network are not very restrictive and I receive an enormous amount of garbage in my electronic mailbox (100 junk messages per day sometimes!). Therefore I **strongly recommend** that you include something like Math 10A in the subject heading so that your message does not get inadvertently deleted without being read. Also, since the authors of junk messages often use only capital letters in their subject headings, this should be avoided as well.

Grading policy: There will be three in-class examinations. The first two will count 25 per cent of the course grade and the last of which will count for 30 per cent of the grade. There will also be three quizzes in the discussion sections that will count for a total of 10 per cent, and homework that will count for 10 per cent. Further information on homework grading will be discussed in class and posted to a separate file.

Students are responsible for knowing how to do all the exercises listed on the course homework file. Answers are either in the course texts or will be posted online (see below for more on the latter).

Schedule of quizzes and examinations. The three examinations will be given on October 22, November 19 and December 5 (the first two are Wednesdays and the third is a Friday). The three quizzes are tentatively scheduled for October 14, November 4 and November 25.

Course texts, handouts and notes: The official text for the course is Colley, *Vector Calculus*, Third Edition, (ISBN-10: 0131858742), and other important information about the course will be posted online in the following directory:

<http://math.ucr.edu/~res/math10A>

The contents of this directory include a copy of this handout, the course outline, the homework assignments, and various files containing supplementary material. All files except a few ordinary text files are available as pdf files. These can be opened, downloaded, read or printed with the free Acrobat readers that are available or easily downloadable on most PC's these days (including Macintosh and Unix based systems).

Changes to the course directory or any of its files will be recorded in a document called `aaaLOGFILE` which will appear at the top of the course directory.

IMPORTANT. (1) *Please contact me promptly if you have problems viewing or printing out any of these files.*

(2) *These files are only intended for classroom purposes and are not meant for widespread public circulation.*

Discussion sessions: In addition to the three meetings with the primary instructor each week, the class is split into two discussion sections that are scheduled for one hour each week on Tuesday afternoons. The instructors are T. Ridenour and B. Herzog. Further information will be made available at discussion section meetings.

Primary class sessions: Student questions are encouraged. Please do not hesitate to ask questions, especially if you do not understand something or if something in the lecture seems wrong — even if everyone else seems to understand.

Questions on homework or review are generally best answered at the beginning of class. In general these are encouraged, but in some cases it might be necessary to limit such question periods or to post the answers online after class.

Statement for students with disabilities:

Students who have been certified by the University eligible for **academic adjustments** should go to the Special Services office and request the information on how to proceed this term to get these adjustments made in their courses. **This should be done during the first week of classes.** Information regarding this office is available at the following online site:

<http://specialservices.ucr.edu/Students+with+Disabilities>

Only students who have been certified by the University and who have requested the University to send their certification letter to their instructor are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments are encouraged to find out **now** what procedures they will have to follow when they are certified by requesting the information mentioned above.